

## AGENDA

Advisory Committee on Qualifications for Health Care Translators and Interpreters

**September 28, 2012, 10:00 a.m.**

### Meeting Site:

Health and Human Services Commission  
Winters Building, Public Hearing Room  
701 West 51<sup>st</sup> Street  
Austin, Texas 78751

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1. Call to order.
2. Approval of minutes for July 20, 2012 meeting (vote required).
3. Report on administrative action items from last meeting.
4. Discussion of proposed definitions submitted to committee.
5. Report of subcommittees:
  - Web site
  - Translation outsourcing
6. Discussion of recommendations to be made to Executive Commissioner.
7. Decisions on recommendations to be made to Executive Commissioner (Vote required. Public comment before vote).
8. Nomination and election of Chair and Vice-Chair for 2013.
9. Public comment.\*
10. Discussion of goals, work plan, and schedule for possible meetings in 2013.
11. Adjourn.

\*Public comment will be taken following each item, after a staff presentation, and/or before a vote on an action item.

**Contact:** Paula Traffas, Planning and Policy Lead Specialist, HHSC Civil Rights Office, 512-438-2944.

*This meeting is open to the public. No reservations are required and there is no cost to attend this meeting.*

*People requiring an Americans with Disabilities Act accommodation, auxiliary aids or services, or foreign language interpreter services should call Paula Traffas, HHSC Civil Rights Office, at 512-438-2944 at least 72 hours before the meeting so appropriate arrangements can be made.*